

HIGH SCHOOL ATHLETIC COMPLEX BUILDING COMMITTEE

EDWARD E. KELLEHER LIBRARY

MINUTES

Monday

April 30, 2018

The meeting of the High School Athletic Complex Building Committee was called to order at 4:15pm by Chairman, Stephen Doret. Committee members present included Johanna DiCarlo, Sara Dullea, Amber Bock; Chris Huntress of Huntress Associates.

The low bid for the Athletic Complex was made by David White for \$4.3 million dollars. The budgeted amount is \$3.5 million dollars. Mr. Huntress stated in checking with the Attorney General's office, he was informed after the contract is awarded, it no longer matters what order the alternatives are accepted and awarded. The construction contract cannot be negotiated between the time of the bid and the award. After the awarding, the base bid can be negotiated. The base bid can be awarded and then proceed with value engineering to bring the scope and cost down.

The lighting is the first alternate that needs to be addressed. The Committee promised at town meeting it would raise \$500,000 for the lights.

Mr. Doret stated the procurement officer is Irene Oliver. She must certify that the school department has the \$4.3 million dollars for the project before the contract can be awarded, after award contract deductions to reduce the cost can occur.

The Committee discussed the availability of funds to meet the base bid. Mr. Huntress will review the project specs and values with the cost estimators.

MOTION

Mr. Doret made a motion to approve the amount of \$3.5 million dollars from the Westborough Article approved at Town Meeting and the balance of funds to be obtained from the Rangers on Track gifts to date and revolving fund sources earmarked for the project, subject to the approval of Irene Oliver, that we have the balance of the base bid, as well as the initial gifts to the School Committee. Mr. Doret added to his motion that the Chair be authorized to approve the contract for \$4.3 million dollars, subject to Ms. Oliver's certification that the district has enough money for the base bid. Mrs. Bock seconded the motion. The Committee voted 4-0 in favor of the motion, a quorum being present.

Mr. Huntress asked that after Ms. Oliver certifies there are sufficient funds to award the contract, a "Notice to Proceed" be drawn up.

The Rangers on Track money, \$265,000, will be transferred to the school department account along with \$340,000 contributed from the budget revolving funds which have been accumulated over the last couple of years and earmarked by the district for this project. The Superintendent added there will be no compromising of the playing field. Mr. Huntress suggested the possibility of adjusting the infill product and the pad under the field based on acceptable materials which will be less expensive than that proposed by the low bidder. This would save money without sacrificing safety or quality. Another possibility is reducing the stadium seating to 1000 rather than 1200 and looking at the retaining walls proposed along the walkways.

Mr. Doret will draw up an "Authorization to Proceed" pending the availability of funds once Ms. Oliver has signed the certification. The obligation now is to make the project more comfortable cost wise and to value engineer the project as close to the \$3.5 million dollars as we can. The Committee has to look at what it has to give up to get there and keep the high quality product. Mr. Huntress will have a scoping session with David White & Sons. The Site Plan Review is scheduled for May 8, 2018, at Memorial Hall, Selectmen's Meeting Room.

MOTION

At 4:45 pm upon a motion by Mrs. DiCarlo and a second by Mrs. Dullea, the Committee voted unanimously to adjourn.

NEXT MEETING MONDAY, May 14, 4:00 PM HIGH SCHOOL LIBRARY